MU Video in D2L for Students

MU Video "My Media" integration in D2L for Students

Users can access their MU Video Media directly from inside D2L courses. There are three unique ways that students may need to use My Media in D2L courses; Adding Media to your own My Media, Embedding Media from My Media to a Discussion or Assignments folder comment field in a course and/or adding Media to a Course Media Gallery.

Note: Students in joint programs who do not have an @millersville.edu email account, will not be able to log into MU Video but will be able to use My Media features in D2L as outlined on this page.

Access and Add Media to MU Video while logged into a D2L course (Instructors and Students)

1. Log into D2L
2. Choose "My Media" from the Resource Menu of the home page or any of your courses.
3. Click Continue if asked if you would like to proceed.
4. A new "My Media" window will open, displaying your previously added media, the Add New menu, and the Actions menu.
5. Click the “Add New” menu to access options to add media.
   - See the following MU Video pages for help adding media using the Add New menu:
     a. Upload Media
     b. Using MU Capture to record and share a presentation

Embed Media from MU Video into a Discussion Post using Insert Stuff

1. Go to the correct Discussion in your course.
2. Click “Start A New Thread” or “Reply” to open the text editor
3. Click insert stuff button in the text edit options menu.
4. Click “My Media (MU Video)” from list of stuff. A pop up window will open and display all your MU Video media. This may take a few seconds depending upon the volume of media on your list.
5. Locate the video you wish to display in D2L and click " </> Embed" button in row of that video.
6. A preview of your selection will display. Click “insert” button at bottom of window.
7. Finish adding text or other content within the edit frame as needed.
8. Click Post to save your new thread or reply.

Embed Media from MU Video to the comments field of an Assignment Submission

You may or may not need to prepare and upload a dummy file to satisfy the requirements for a file submission, before you can embed to the comments field for that submission.

1. Click on "Assessment" in the navigation bar.
2. Select “Assignments” from the menu that opens.
3. In the list of assignments folders, locate the name of the folder to which you wish to submit your work.
4. Click the name of the assignments folder.
5. On the Submit Files page:
   a. Scroll down to the Comments box.
   b. Embed your MU Video item using Insert Stuff:
      i. Click the Insert Stuff button.
      Please access assignments from the Assessment menu in the navbar.

      The Insert Stuff button does not appear in the Comments box if you access an assignments folder from within the content tool.
      ii. In the Insert Stuff window that opens:
          a. In the left-hand column, click "My Media (MU Video)".
          b. Locate your MU Video item by scrolling through your list of media or using the "Search Media" box.
          c. Click the "</>Embed" button in row of that MU Video item.
          d. If D2L shows a "We blocked this for you" message:
             i. Check the "Always trust this URL" box.
             ii. Click the Allow button.
          e. Click the "Insert" button.
Add Media to the Course Media Gallery (on the course Homepage)

1. Instructors may or may not add the Course Media widget to the homepage of individual courses. Instructors may use the Course Media Widget for different purposes. **Verify with your instructor if you are or are not expected to add Media to the course Media Gallery.**
2. Find the Course Media Widget on your Course Homepage.
3. Click +Add Media within the widget frame.
4. Locate and check off the media you wish to add to the Course Gallery.
5. Once published, previous Private or Unlisted access limitations will be removed. Access to your media will now be determined by the Category, Channel or Course Gallery to which it is published.
6. Click Publish button to add to Course Gallery. 
   
   **NOTE:** When viewing media in the Course Media Gallery, you will need to refresh your browser after viewing each piece of media to return to the full Gallery view.

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**Help Desk**

**Help Desk Contact Info**

Location: Bard Hall

Phone: 717-871-7777

Email: help@millersville.edu

Classroom Hotline: 717-871-7280

After Hours D2L Help: 877-325-7778

Hours:

**Call Center**

- Fall/Spring Semesters:
  - M-TH 8AM - 7PM EST, F 8AM - 5PM EST
- Summer Sessions:
  - M-F 8AM - 4PM EST

**Walk-in TAC**

- M 9-11AM, 12-7PM
- T 11AM-4PM
- W 9-10:30AM, 1-7PM
- TH 9AM-5PM
- F 9-11AM, 1-4PM

**By Appointment** - book an appointment

**Technical Assistance Center** - Bard Hall