Using Desire2Learn to replace class LISTSERVs

How can I use D2L as a replacement for class-based LISTSERVs?

- Obtaining a course shell
- Getting help with your new shell
  - One-on-one, face-to-face training
  - D2L Resources wiki
- Sending an email message to an entire class

FERPA Reminder

FERPA regulations prohibit any type of “posting” of student grades where others have access to them. This applies even if a unique, non-identifying number is used to “mask” each student. Also, grades should never be posted on a non-University approved source such as Google Docs or sent within a list of grades via a mass email. If you have any questions regarding the FERPA requirements, please contact Registrar Alison Hutchinson.

Obtaining a course shell

Six weeks ahead of an upcoming academic term, Banner will send every one of that term’s sections (CRNs) to D2L, and D2L will immediately create a course offering (shell) for each section. Since you may not want to use D2L with every one of your course sections, Banner will have D2L create all your course offerings inactive. Inactive course offerings are completely invisible to students unless and until you activate the course offerings.

A new tool, soon to be released in myVILLE, will provide you with the option to combine your D2L course offerings. And you will retain the ability to rename your courses from within D2L.

Getting help with your new shell

One-on-one, face-to-face training

Please use the IT Help Desk portal to request a face-to-face meeting with an instructional designer.

D2L Resources wiki

This D2L Resources wiki contains information addressing many of the most common questions about, and issues with, using D2L. Please use the table of contents in the left column, or the search box on the wiki homepage, to seek out pages appropriate to your needs. You may refer your students to pages in this wiki as well.

Sending an email message to an entire class

Comprehensive information on sending email to an entire class from within D2L is available via one-on-one training. However, a brief, step-by-step guide is also available in the wiki. Additional useful information, such as rate limits, attachment size limits, and the like, is available in the email section of the wiki.