Activating your MU Accounts

At MU you will have 3 important accounts.

myVILLE – this account provides a single place for you to access your University accounts such as email, D2L, and financial aid resources.

MAX – this account provides access to registration, grades, transcripts, degree audits, bursar and financial aid information.

D2L – this account provides access to the online course management system.

Note: Please note that your D2L will be automatically created once you register for your first class. After registering for your first class, it can take up to 36 hours for the account to finish being created.

You can activate all of your accounts in one place in just a few steps through any computer that has internet access.

Note: Please allow one business day from your status being "Deposit Paid" within the Admissions Portal before activating your account.

Open an internet browser and go to: http://myaccount.millersville.edu and click "First Time Account Setup"

Step 1
Enter your M-Number (The whole thing, including the "M0")
Enter your birth date in six digit format ex. 060686
Enter your home Zip code (This is optional - If you do not have a zip code, or if it is not working, just leave it blank).

Note: If you get the error, "Your information cannot be found or is incorrect," then it usually means that either Admissions has not yet received your deposit, or your information is incomplete or incorrect in Admissions’ database. In either case, you should call Admissions (717-871-4625 (GOAL)) to verify your info and that they have received your deposit. Note that if you are enrolling in a fully-online program (such as the RN-to-BSN Online, Marketing Certificate Online, etc.), you should instead contact the Office of Online Programs (717-871-7200) for any admissions-related issues or questions.
Step 2
You will be provided with your myVille username and email address and a temporary password. Please write this down. You will need your username and password in the next step.

Step 3
Click on Continue your Account Setup and enroll in the Self-Service Password Reset portal. You can and enroll in the Self-Service password portal here: Self-Service Password Portal

You can reset forgotten passwords after the account has already been created in the Self-Service portal. See the following links for instructions: Using the myAccount@MU Password Portal

If you need assistance during this process please contact the Help Desk at 717-871-7777