Accessing Office 365

Office 365 is compatible with all browsers. See below for instructions on how to access Office 365.

Please note that you log into Office 365 using your Millersville University e-mail and password. If you need assistance call the Help Desk @ 717-871-7777.

To Login to Office 365

1. Go to https://portal.office.com
2. Type your full Millersville e-mail address for the username and click Sign in. (ex: john.smith@millersville.edu)

![Microsoft Office 365 login page]

3. Type in your domain password (same password used for e-mail/myVille) and click Sign in.
4. Once you click **Sign in** you will see the Office 365 Dashboard