Requirements for a Proctored Exam/Quiz in D2L for Examity

There are several things all instructors must have on a Quiz in D2L for it to become a Proctored Exam/Quiz for Examity.

1) The first is that for any Quiz you create to run through Examity, you must remember to add 'Proctored' to somewhere in the title. Some examples of what that could look like are: 'Final Proctored', 'Proctored Midterm', 'Exam 1 - proctored', 'Proctored Exam 3'. As long as the word 'Proctored' is in the title, Examity will pick up the Quiz from D2L into Examity for a proctored exam through the tool.

2) The second is that it is available to students to take.

3) The third is that you need to have a start date, and if preferred, an end date.

4) The fourth is that you must have a unique password for the Quiz; this step can be as personalized or as random as an instructor may choose.
5) The fifth is that you must have a **duration or time length of the exam**. Other options are based on instructor preference.