MU Video - Quick Guide - Playlists

MU Video Quick Guide: Playlists

1. **Create a Playlist or Add Media to a Playlist:**

2. Go to My Media on your user menu.
3. Select a piece of media you would like on the playlist.

4. Check off each previously created playlist to which you want to add the media and/or enter name of New Playlist and click Add.

5. **Manage Playlists:**

1. Go to My Playlists on your user menu.
2. Click on the name of the Playlist you want to manage.

3. You may **reorder** media on that playlist by dragging and dropping.
4. You may **delete** the Playlist. Media on the playlist is not deleted from MU Video when you delete the Playlist.
5. You may **remove individual media** from the playlist by clicking the "X" in line with the media name.
6. You may access the **Embed** code for the Playlist.

7. **Embed Playlist**

8. Make selections for type, layout and color and then copy code.
Help Desk

Help Desk Contact Info

Location: Boyer Building
Phone: 717-871-7777
Email: help@millersville.edu
Classroom Hotline: 717-871-7820

Hours:

Call Center
- Fall/Spring Semesters:
  - M-Th 8:00am - 7:00pm EST
  - F 8:00am - 5:00pm EST
- Summer Sessions:
  - M-F 8:00am - 4:00pm EST

Walk-in TAC

Technical Assistance Center - access via W. Frederick Street side of building
- Fall/Spring Semesters:
  - M-Th 8:00 am - 7:00pm, F 8:00am - 5:00pm EST
- Winter/Summer Sessions:
  - M-F 8:00am - 4:00pm EST