Giving a student access to a past course

I need to let a student back into a past term course or let a student stay in a course beyond the end of a term. How do I do that?

After the term ends, change the student's role from "Student" to "Student (Ext Access)".

The Student (Ext Access) role is the same as Student except that Student (Ext Access) is not affected by course end dates. This allows students with the Student (Ext Access) role to access, and continue work in, closed, past-semester courses.

To change the student's role, please see: Changing a person's role

Student (Ext Access) only ignores course end dates. Any date restrictions you may have set on content, discussions, assignments, quizzes, or other in-course activities or materials will continue to apply. Please adjust in-course date restrictions as appropriate.

For information about the Student (Ext Access) role, please see: Student (Ext Access) role

Do not change a student's role to "Student (Ext Access)" in a current term course before the term ends. Millersville's student information system, Banner, controls course enrollments for current term courses, and therefore, until a term ends, Banner will reset students' roles to "Student" daily.