Deleting a checklist

How do I delete a checklist?

These instructions assume you are in checklist.

1. Click the "More Actions ⬇️" button.
2. From the menu that opens, select "Delete".
3. On the Delete Checklists page:
   a. Locate the checklist you wish to delete.
   b. Check the box next to the checklist you wish to delete.
   c. Click the "Delete Selected" button.