**Showing an assignments folder's date in calendar**

- How can I make an event for an assignments folder appear in the course calendar?
- How will the assignments folder event appear in the calendar?
  - What if I change one of the folder's dates?
  - Can I have both the start and the due date of a folder appear in the calendar? The start and end date? Some other combination?
  - What if I delete a folder's event from the calendar?
  - My assignments folder has a due date, but it does not appear in the calendar. What gives?
  - After Hours D2L Help

**How can I make an event for an assignments folder appear in the course calendar?**

To have an event for an assignments folder appear in the course calendar, set one or more of the following restrictions for that folder:

- Has Start Date
- Has Due Date
- Has End Date

**How will the assignments folder event appear in the calendar?**

The course calendar will display the name of the assignments folder along with an accompanying label that describes that folder's calendar event: "Available", "Due", or "Availability Ends".

Even if you check more than one of "Has Start Date", "Has Due Date", and "Has End Date", the folder will get only one event, on one day, in the calendar. D2L selects on which date to show a folder's event using the following priority order:

1. due date
2. end date
3. start date

The table below shows, for each combination of date settings, which date D2L will use for the calendar and how the folder's event will appear there.

<table>
<thead>
<tr>
<th>Has Start Date</th>
<th>Has Due Date</th>
<th>Has End Date</th>
<th>Which Is Used</th>
<th>Labeled As</th>
<th>Looks Like</th>
</tr>
</thead>
<tbody>
<tr>
<td>Has Start Date</td>
<td>Has Due Date</td>
<td>Has End Date</td>
<td>due date</td>
<td>Due</td>
<td><strong>Upcoming events</strong></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td><strong>MAR 1:00 PM Research Paper - Due</strong></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td><strong>MAR 18</strong></td>
</tr>
<tr>
<td>Has Start Date</td>
<td></td>
<td>Has End Date</td>
<td>end date</td>
<td>Availability Ends</td>
<td><strong>Upcoming events</strong></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td><strong>MAR 2:00 PM Research Paper - Availability Ends</strong></td>
</tr>
<tr>
<td></td>
<td>Has Start Date</td>
<td></td>
<td>due date</td>
<td>Due</td>
<td><strong>Upcoming events</strong></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td><strong>MAR 18</strong></td>
</tr>
<tr>
<td>Has Start Date</td>
<td></td>
<td></td>
<td>start date</td>
<td>Available</td>
<td><strong>Upcoming events</strong></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td><strong>MAR 6:00 AM Research Paper - Available</strong></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td><strong>MAR 11</strong></td>
</tr>
</tbody>
</table>
What if I change one of the folder’s dates?

D2L will automatically update the calendar entry it created for that folder, if necessary.

Can I have both the start and the due date of a folder appear in the calendar? The start and end date? Some other combination?

No, not automatically. D2L will only create and update only one calendar event for each assignments folder. It chooses which date as described above.

You can manually create calendar events and, within each of them, create a QuickLink to the appropriate assignments folder. However, you will then need check those extra calendar events any time you change a folder’s date, not just during the current term, but also in future terms if you copy your course’s materials forward.

What if I delete a folder’s event from the calendar?

Please see: Deleting an assignments event from calendar

My assignments folder has a due date, but it does not appear in the calendar. What gives?

Did you copy the folder from another D2L course using copy components? If so, a bug in D2L may be preventing your folder from getting an event in the calendar.

Programmers at D2L, Inc. are working on a fix for the bug. In the meantime, you work around the bug by removing and re-adding the folder’s due date:

1. Edit the dropbox folder.
2. Go to the Restrictions tab.
3. Make note of the existing due date for the folder.
4. Uncheck “Has Due Date”.
5. Click the grey Save button.
6. Check “Has Due Date”.
7. Change the due date back to what it was before you disabled it.
8. Click the grey Save button again.

If an event for the assignments folder still does not appear in the calendar, or if you would like assistance, please contact the IT Help Desk.