PrintAnywhere has come to the Residence Halls!

- Print virtually **any** document from your computer to **any** of our PrintAnywhere printers including from the residence halls!
  - Send from anywhere, pickup anywhere!

**START**

Go to [Millersville.edu/PrintAnywhere](http://Millersville.edu/PrintAnywhere) or use the **QR code**!

Then follow the steps below.

**Printer Selection**: Make sure the Printer is set to **Millersville University**

**User Information**

**Password**: 4 digit release code of your choosing.
- Ex 4321 (you don’t need to memorize this!)

**Name**: My’Ville UserID or MU email address
- Ex J.Doe or J.Doe@millersville.edu

**Select Document**

- **Browse** for the file or document you wish to print.
- Or
- Enter the **URL** of a web page you want printed

**Print or Discard**

**Print**: To release print job select the green **printer icon**

**Discard**: To cancel print job select the grey X icon

**QUESTIONS? CALL THE HELPDESK**

717-871-7777