Sharing a PowerPoint presentation in Zoom

How do I show a PowerPoint presentation during a Zoom meeting?

1. Open your presentation in PowerPoint if you have not done so already.
2. Click the *Share* button in Zoom.
3. In the sharing window that opens click Microsoft PowerPoint to select it.
4. If your presentation includes narration, sound, or video:
   1. Check the *Share computer sound* box.
   2. If your computer prompts you to install the Zoom audio device, do so.
5. Click the *Share* button.
6. In PowerPoint:
   1. Switch to Slide Show mode.
   2. Give your presentation.
7. When done, click Zoom's *Stop Share* button.