ID Card Center Photo Submission

Requirements

• The image must be at least 15 kilobytes (KB) and it must be less than 1 megabyte (MB).

• The image must be at least 300x300 pixels.

• You may only upload .jpg images.

• This picture is for identification purposes. The picture must clearly identify you as a person.

• You must be looking straight at the camera. (No side profiles!)

• The background must be a light solid color. (white/off white)

• There can be no borders on the photo.

• There should be a small space between your head and the top of the images, as well as a definite contrast between you and the background.

• The photograph must be in color.

• No red eye or flash reflection on glasses or contact lenses.

• No hats, sunglasses, jewelry, or garments of any sort that obstruct the view of your face.

Proceed to the ID Card System page.