Accessing Office 365

Office 365 is compatible with all browsers. See below for instructions on how to access Office 365.

*Please note that you log into Office 365 using your Millersville University e-mail and password. If you need assistance call the Help Desk @ 717-871-7777.*

**To Login to Office 365**

1. Go to [https://portal.office.com](https://portal.office.com)
2. Type your full Millersville e-mail address for the username and click *Sign in.* (ex: john.smith@millersville.edu)

![Microsoft account login](image)

3. Type in your domain password (same password used for e-mail/myVille) and click *Sign in.*
4. Once you click *Sign in* you will see the Office 365 Dashboard.