Giving a student access to a past course

I need to let a student back into a past term course or let a student stay in a course beyond the end of a term. How do I do that?

These instructions assume you have already logged in to D2L and entered the course in which you wish to work.

After the term ends, change the student's role from "Student" to "Student (Ext Access)".

Please see:

- Changing a person's role
- Student (Ext Access) role

If you need to extend course access for all students in a course, please see: Changing course start and end dates.

Do not change a student's role to "Student (Ext Access)" in a current term course before the term ends. Millersville's student information system, Banner, controls course enrollments for current term courses, and therefore, until a term ends, Banner will reset students' roles to "Student" daily.