# Instructional Technology - Assignment Assistance

## Assignment Assistance

<table>
<thead>
<tr>
<th>Description:</th>
<th>Assignment assistance guides are produced to help both students instructors accomplish common tasks.</th>
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<tbody>
<tr>
<td>Training and support:</td>
<td>For training requests, please contact the Helpdesk at (717) 871-7777 or email <a href="mailto:help@milersville.edu">help@milersville.edu</a> to schedule an appointment with the I&amp;TS team.</td>
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### Additional resources:

- **Student Guides**
  - Assignment Assistance for Collaborate Ultra (Student)
  - Assignment Assistance for Lecture Capture (Student)
  - Assignment Assistance for Presentations (Student)

- **Instructor Guides**
  - Assignment Assistance for Lecture Capture (Instructor)
  - Assignment Assistance for Presentations (Instructor)
Help Desk

Help Desk Contact Info

Location: Boyer Building
Phone: 717-871-7777
Email: help@millersville.edu

Hours:

- Call Center
  - Fall/Spring Semesters:
    - M-Th 7:00am - 7:00pm EST
    - F 7:00am - 5:00pm EST
  - Summer Sessions:
    - M-F 7:00am - 5:00pm EST

- Walk-in TAC Technical Assistance Center - access via W. Frederick Street side of building
  - Fall/Spring Semesters:
    - M-Th 8:00 am - 7:00pm, F 8:00am - 5:00pm EST
  - Winter/Summer Sessions:
    - M-F 8:00am - 5:00pm EST