Looking up course section information

How do I look up course section information?

1. Launch and log in to Banner.
2. In the “Go To...” text entry field, type “SSASECT” without the quotation marks.
3. Press the Enter/Return key on your keyboard.
4. In the “Term Code” text entry field, type the termcode (e.g. “201520”) of the section you wish to check.
5. Press the Tab key on your keyboard.
6. In the “CRN” text entry field, type the CRN of the section you wish to check.
7. Click the “Next Block” button ( ) on the toolbar.
8. View section information by clicking on the "Course Section Information", "Section Enrollment Information", "Meeting Times and Instructor", and "Section Preferences" tabs.