Grades

Structure

- **Categories**, which are optional, group grades by unit, type, etc. *Categories themselves cannot contain grade values.*
- **Items** hold grade values.

More Information

- Accessing grades
- Grades information for Instructors
  - Changing the max points for a grade item
  - Clearing all grades for a grade item
  - Creating an extra credit grade item
  - Exporting data from grades
  - Releasing final grades
    - Releasing final adjusted grades
    - Releasing final calculated grades
  - Using Grades with Excel
  - Viewing grades of someone who withdrew
Help Desk

Help Desk Contact Info

Location: Broyer Building
Phone: 717-871-7777
Email: help@millersville.edu

Hours:

- Fall/Spring Semesters:
  - M-Th 7:00am - 7:00pm EST
  - F 7:00am - 5:00pm EST
- Summer Sessions:
  - M-F 7:00am - 5:00pm EST

Walk-in TAC

Technical Assistance Center - access via W. Frederick Street side of building

- Fall/Spring Semesters:
  - M-Th 8:00 am - 7:00pm, F 8:00am - 5:00pm EST
- Winter/Summer Sessions:
  - M-F 8:00am - 5:00pm EST

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