The new test scoring software, which will replace the use of Scantron sheets, is now available! Answer sheets (available in 50, 100 & 200 question formats), and the accompanying test forms, can be printed from this link: https://wiki.millersville.edu/display/ittac/Testscoring+Sheets See these links for written instructions and instructional videos: https://wiki.millersville.edu/display/ittac/How+to+Prepare+for+a+Test https://wiki.millersville.edu/display/ittac/How+to+Administer+a+Test Two options are available for test grading: 1. Tests are scanned using the department’s Ricoh copier and then the scanned tests are submitted to the Help Desk via a Sysaid ticket. Tests will be graded, and results will be e-mailed back within 1 business day. Results are sent as a single Excel file which includes 11 different reports. See instructions on how to submit a test: https://wiki.millersville.edu/display/ittac/How+to+Get+a+Test+Graded 2. Bring the tests to the Technical Assistance Center, located in Boyer, to have them scanned and graded. Results will be emailed to the user immediately upon grading. We will no longer print reports.

Academic Building Wireless
- Complimentary: Oubrun, Caputo, McCamery, Reddy
- Installation In Progress: Hash/Bosier, Luik
- Design Complete: Breidenstine, Brossman

On Hold: Stayner (due to potential HVAC renovation), Pucillo (awaiting rack location renovation)

Schedule Builder is complete
Students now have the ability to create their own schedules to assist them in registering for classes. Since launching January 21, 2018 it has been used by 538 students!

Want to see a demo? https://www.youtube.com/watch?v=83xZU2EEK0efY

Did You Know?
IT is currently incorporating changes suggested by participating departments and students, and working with subcommittees to determine how our business processes will change.

Kathleen Estrada
Applications Support Data Analyst
Kathy has been selected as the Applications Support Data Analyst supporting university administrative reporting & data analysis tools such as Hyperion (Oracle EPM) and processing faculty evaluations. We will be piloting the use of Office 365 for emails within IT prior to rolling it out to the campus community. What does this mean to YOU, our users?

Unlimited storage space!

William (Will) Gausmann
New Web Designer/ Front End Developer
Will comes to us from a small design and development agency and will be developing code and giving sites and applications a refined user experience. He has already become an important part of the Website Redesign Project and will be assisting with Cascade as we upgrade and transition to our new website.

Get Help online and submit/track Help Desk Tickets through our easy to use self-service portal. millersville.us/help

Help Desk Hours
Fall/Spring Semesters: M-Th 7:00am - 7:00pm EST F 7:00am - 4:00pm EST Summer Sessions: M-Th 7:00am - 5:00pm EST

Technical Assistance Center Hours
- Boyer Building, W. Frederick Street entrance: Fall/Spring Semesters: M-Th 8:00 am - 7:00pm, F 8:00am - 5:00pm EST Winter/Spring Sessions: M-Th 8:00am - 5:00pm EST Phone: 717-877-7666

It's That Time Again!