Technology Guide | Quick – Start
Stayer Hall

Start-Up Process:
Step 1.

Touch the panel anywhere to wake the Extron system up. You may have to wait up to 10 seconds. Once screen is up, select On in the Display on section (bottom left corner) Please also note the Extron system has an On-Line link top left corner that should be highlighted in green as seen below. If this turns red please contact the help desk immediately @ **717-871-7280**

After selecting the on button these will flash on your display as the display warm up

For emergency assistance with any classroom technology, please call the Classroom Hot Line @ (717) 871 7280
Please be patient. It may take up to a minute for your display to warm up. When the display is on you will also see the on button turn green.

To turn on your computer monitor please select the power on button on bottom right side of the monitor as seen here.

Please also note there is a top drawer for that holds the carts computer wireless keyboard and mouse. Below the drawer is where you turn on the podium’s computer Button is on top right below drawer.
Remember if you are going to BYOD! Bring your adapter to connect your device, as seen here.

Step 2

To select a source, you have these options HDMI, VGA PC, Doc Cam and DVD options as seen below.

Select your source, for this example we will use DVD as the source, to do this select more sources then select DVD as the source.
If the source you selected is not powered on you will get a warning to turn on device. Close warning

Once closed for the (DVD option only), you will then get the DVD menu options. When DVD is operating you can either close the page or if you want the menu bar again select DVD from the display and repeat step 2

To select other sources a repeat step 1 and 2

Step 3

Turning off all the Display. Select Off in the Display on block (bottom left corner)
Select yes

Your display is now turning off. Once off it will be highlighted red.

Please remember to log off the computer and disconnect your connected devices and bring them with you. If any issues arise please contact the Help Desk Classroom support number @ 717-871-7280