Start-up Process

Step 1: Turn the DISPLAY ON
Press the DISPLAY ON button to turn on the projector or display in the room.

Step 2: Check Confidence Monitor
The confidence monitor’s status is indicated by how its power button is lit. If the light is red, press the power button. If green, move to the next step.

Step 3: PICK YOUR SOURCE
Decide which source you want to be displayed on the large display and the confidence monitor.

Sources Explained: PC
The power indicator for the computer is in the front. If the light is white, the power is on. If there is no light, power on by using the power button on the back right of the computer.
To login to windows:
USERNAME: podium
PASSWORD: 42NorthPrince (case sensitive)

Sources Explained: DVD
To play a DVD, Blu-Ray or CD:
1: Press the Power Button (see "1" in the picture)
2: Press TRAY OPEN (see "2" in the picture)
3: Insert the disc and close the tray
3: Press Play or press "Menu" to access the advanced navigation options.

Please call the Helpdesk at 717-871-7280 to request assistance.
Quick-Start

Sources Explained: Laptop 1
If you wish to display the output of your computer using HDMI, use the Laptop 1 source option.

Sources Explained: Laptop 2
If you wish to display the output of your laptop using VGA, use the Laptop 2 source option.

Sources Explained: Doc Cam
After selecting the Doc Cam as a source, the device must be powered on using a switch on the Doc Cam itself.

FAQ

Q: How do I play a DVD? How do I play a Blu-Ray?
A: Pressing the "play" button will not always play the media. In some cases you must use the "arrow" keys to select "play movie" and then press "enter" on the Extron unit.

Q: Why is ________ unresponsive?
A: Whenever you interact with the unit it takes time for the command to be process. After making a selection you should wait a few moments before making your next demand on the system.

Q: What is HDMI?
A: A HDMI port looks similar to this: (colors may vary)

Q: How do I put what is on my computer (clone or mirror) onto what is on the screen?
A: This is dependant upon the software and hardware on your computer. Some computers will require you to use a keyboard shortcut, others will work automatically. Please call the helpdesk for additional support.

Q: How do I connect a MAC laptop?
A: You will have to use additional hardware to convert your MAC's output to VGA or HDMI.

Q: What is VGA?
A: A VGA port looks similar to this: (colors may vary)

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