### Using the PC in the McCullough Center

- Open the cart up as before and make sure that the PC is turned on. You can pull out the PC on a drawer by turning the black knob in the center of the tray clockwise then pull. This will release the tray.
- There is a power button on the PC on the upper right corner. A diagram on the touch panel, which displays this location for you. Turn on the PC if it is not already on.
- You will hear an apple boot noise indicating the computer is on, and will come to an operating system selection screen (Mac or Windows)
- Select your operating system using the arrow keys on the keyboard and hit enter.
- While the operating system logs on, look at the touch panel controls to your left. There is a button that says turn display on. Hit this button twice, once to wake up the controls and again to turn the projector on.
- You should now see your screen on both the projector and the monitor.
- Login continues as it did before.
- The Volume is controlled by the circle knob on the touch panel and will indicate whether you turn the volume up or down.

### Turning off the equipment

- Make sure to logoff when you are done, whether on Mac or Windows
- **Make sure you turn off the projector**, there is a button directly underneath the projector on button labeled Display off. Again press the button once to wake the panel and once more to turn off the projector. A pop up will appear stating that the projector is powering down.
- Once this is done make sure you store the keyboard back in its original position.
- Make sure you stow away the PC and lock it into place by pushing it back into the cart and locking it by turning the knob counter clockwise.